



MINUTES
Of the
EMERGENCY SERVICES
FINANCE & ADMINISTRATION
COMMUNITY SERVICES
OPERATIONS

Committees of Council
Tuesday, August 4, 2009
Held at 3:30 p.m.
City Council Chambers

ACTION

PRESENT: Mayor Compton
Councillor W. Cuthbert
Councillor C. Drinkwalter
Councillor D. McCann
Councillor R. McMillan
Councillor C. Van Walleghem
B. Preisntanz, CAO
R. Perchuk, Operations Manager
K. Brown, Finance & Administration Manager
C. Neil, Recreation Services Manager
N. Tulloch, Tourism Development Officer
H. Kasprick, Deputy Clerk

EMERGENCY SERVICES COMMITTEE MINUTES

Tuesday, August 4, 2009 at 3:30 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW
NUMBER 144-2007

N/A

B. DECLARATION OF PECUNIARY INTEREST & THE
GENERAL NATURE THEREOF

- 1) On Today's Agenda**
2) From a Meeting at which a Member was not in Attendance
There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by D. McCann, Seconded by R. McMillan & Carried:-
THAT the Minutes of the last regular meeting held July 6, 2009 be confirmed as written and filed.

D. STANDING COMMITTEE DEPUTATIONS:-

None requested.

E. REPORTS:

Information Only – No Reports

Fire Hall Update – Councillor C. Drinkwalter updated Council on the status of the new fire hall tender. The tender will close on August 14th and once this date has passed, a special Council meeting will be called to review and discuss the tender documents.

OTHER BUSINESS

NEXT MEETING

- **Monday, September 14, 2009.**



FINANCE & ADMINISTRATION COMMITTEE MINUTES

August 4, 2009 at 3:36 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144-2007

Take Notice that in keeping with Notice By-law #144-2007 Council intends to approve the following at its August 10, 2009, Meeting:

- To amend Schedule "A" to the Tariff of Fees by-law to include bagging of meters.*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

THAT the Minutes of the following meetings be confirmed as written and filed:-

Moved by C. Drinkwalter, Seconded by C. Van Walleghem & Carried:-

THAT the Minutes of the last regular meeting held July 6, 2009 be confirmed as written and filed.

Moved by C. Drinkwalter, Seconded by D. McCann & Carried:-

THAT the Minutes of the Committee of the Whole – Road Works & Parking Machines held July 29, 2009 be confirmed as written and filed.

D. REPORTS:

1. NWHU Youth Action Alliance Program

RECOMMENDATION:

That Council of the City of Kenora support the North Western Health Unit's Board of Health Resolution No. 80-2009, June 26, 2009 for the Ministry of Health to delay the termination of the YAA program until such time as the new Youth Engagement Strategy is ready to roll out.

Recommendation approved.

HKasprick

2. Council Vacancy – Selection Process

RECOMMENDATION:

THAT on July 13, 2009, Council declared Andrew Poirier's Councilor's seat 'vacant' as at July 31, 2009; and

THAT in order to conduct the filling of this vacancy in the most fair, transparent and effective manner possible, Council hereby directs the City Clerk to prepare an advertisement calling for interested persons who meet the necessary qualifications, to allow their name to stand for appointment to complete the term of office to November 30, 2010; and

THAT Council reserves the right to include other eligible persons for consideration, including former Members of Council with those received through the advertising process; and

THAT the selection process will be determined based on the number of names received for consideration for appointment; and further

THAT in keeping with legislative timeframes, an appointment to fill the vacant seat on Council will take place at a meeting of Council to be held before September 28, 2009.

Recommendation approved.

HKasprick

3. New Autumn Event

RECOMMENDATION:

THAT the Council of the City of Kenora approve the creation of the Redneck Regionals event as a new event for 2009, and further

THAT the City of Kenora allocate \$20,000 towards the Redneck Regionals event to cover prizes, infrastructure and program costs.

Discussion: Council requested the Lake of the Woods Economic Development Commission be contacted to determine if funds can be accessed from either their budget or reserves to cover this event if necessary. This will be confirmed prior to Council meeting on Monday.

Recommendation approved (pending reserves information).

Bill P

4. By-Law Enforcement Tariff of Fees

RECOMMENDATION:

THAT an addition to Schedule "A" to By-law 147-2007 to include:

DEPARTMENTAL SECTION	FEE DESCRIPTION	FEE
21. By-Law Enforcement	Bagging of Parking Meters	\$ 15.00/day/double meter \$ 8.25/day/single meter

; and further

THAT in accordance with Public Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend the General Tariff of Fees and Charges By-Law 147-2007 at its August 10th meeting.

THAT Council give three readings to a by-law to Amend Schedule "A" to Tariff of Fees & Charges By-law #147-2007, adding number 21, By-Law

Enforcement, Bagging of Parking Meters.

Recommendation approved (resolution and by-law).

HKasprick

5. City Hall Roof Replacement

RECOMMENDATION:

THAT Council hereby approves an additional allocation in the 2009 capital budget in the amount of \$329,650 for the City Hall roof replacement project; and

THAT Council hereby authorizes an offsetting incremental appropriation from the City Hall reserve up to a maximum of the balance of that reserve, with any remaining requirement to be taken from the City's contingency reserve; and

THAT Council hereby gives three readings to a by-law to amend the 2009 capital budget for this purpose; and

THAT Council hereby approves the awarding of a contract to Heather & Little Limited, as the sole qualified bidder, in the amount of \$289,630 for the City Hall Roof Replacement Project; and further.

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Five Year Capital Plan at its August 10th meeting.

KBrown

This item is to be placed on **HOLD**.

HOLD

6. Request for Special Occasions Permit

THAT approval be hereby given for the Alcohol and Gaming Commission to issue a Special Occasions Permit to Denise Kearney in conjunction with a wedding taking place at Coney Island Park as noted:-

Friday, August 14, 2009 between the hours of 4:00 p.m. to 1:00 a.m.; and further

THAT the caterer Chad Gropp be provided with a copy of the Municipal Alcohol Policy for completion prior to the above event.

Recommendation approved.

HKasprick

7. Zoning By-law amendment – August 10th @ 4:30 p.m. (reminder)

OTHER BUSINESS

Investment Basics and Beyond Workshop

Council was advised by K. Brown, Manager of Finance that an Investment Basics Workshop specifically focusing on bond and equity funds will be held on Wednesday, October 14, 2009 in Thunder Bay.

ITEMS ON HOLD:

- **Draft Policy - Political Contributions**
- **NWHU Mandatory Programs**
- **Endorsation of Resolution – GTA Countryside – Free/Fair Trade**
- **Family Day & Retail Business Holidays Act - Public Meeting Required 30 days before adopting by-law**
- **Day of the Honey Bee declaration**

NEXT MEETING

- **Monday, September 14, 2009.**



COMMUNITY SERVICES COMMITTEE MINUTES

August 4, 2009 at 4:17 p.m.

A. PUBLIC INFORMATION NOTICES AS PER BY-LAW NUMBER 144 -2007

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its August 10, 2009 Meeting:

- *To amend Schedule "B" to the Tariff of Fees by-law to increase the daycare and after school care rates at the Castle of Learning and Discovery Centre*

B. DECLARATION OF PECUNIARY INTEREST & THE GENERAL NATURE THEREOF

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by W.Cuthbert, Seconded by C. Drinkwalter & Carried:-
THAT the Minutes from the last regular meeting held July 6, 2009 be confirmed as written and filed.

D. REPORTS:

1. Senior AAA Thistles Corporate Sponsorship Request for 2009-2010

RECOMMENDATION:

THAT Council of the City of Kenora receives the request from the Kenora Senior AAA Thistles for Corporate Sponsorship for the 2009-2010 hockey season, and refers the \$5,000.00 request to the 2010 budget process.

Recommendation approved.

HKasprick

2. JM Judo Club Grant Application

RECOMMENDATION:

THAT Council agrees to support the JM Judo Club's Application to Hydro One's Power Play grant naming the City of Kenora as a lead applicant.

Recommendation approved.

HKasprick

3. Kenora Recreation Centre and Keewatin Memorial Arena Concession – RFP

RECOMMENDATION:

THAT the following request for proposals for the Kenora Recreation Concession and Keewatin Memorial Arena Concession be received:

<u>Company/Supplier Name</u>	<u>Monthly Lease Amount</u>	<u>Note</u>
Donna Alders	\$ 620.00	Keewatin Memorial Arena only
Jennifer Schott	\$ 900.00	Kenora Recreation Centre only
Chad Gropp's Catering	\$ 900.0	Kenora Recreation Centre only

AND THAT the proposal from Jennifer Schott in the amount of \$900.00 per month, be hereby accepted for Food and Beverage Services at the Kenora Recreation Centre Concession; and further

THAT the proposal from Donna Alders, in the amount of \$620.00 per month, be hereby accepted for Food and Beverage Services at the Keewatin Memorial Arena Concession.

Recommendation approved.

HKasprick

**4. Increase of Day Care and After-School Care fees
For the Castle of Learning and Discovery Centre**

RECOMMENDATION:

THAT the Council of the City of Kenora approve the fee increase for the daily rates for the Castle of Learning & Discovery Children's Centre for Toddlers to \$34.00 per day, Pre-school to \$31.00 per day, Before School to \$4.00 and After School to \$8.00 per day.

THAT in accordance with Notice By-Law Number 144-2007, public notice is hereby given that Council intend to amend the Tariff of Fees By-Law at its August 10th, 2009 meeting; and

THAT Council give three readings to a by-law to amend Schedule "B" to Tariff of Fees and Charges By-Law Number 147-2007; and

THAT this increase is becomes effective September 01, 2009.

Recommendation approved (resolution and by-law).

HKasprick

OTHER BUSINESS

ITEMS ON HOLD

- **Pool Wages**

NEXT MEETING

- **Monday, September 14, 2009.**



OPERATIONS STANDING COMMITTEE MINUTES

August 4, 2009 at 4:30 p.m.

**A. PUBLIC INFORMATION NOTICES AS PER
BY-LAW NUMBER 144-2007**

Take Notice that in keeping with Notice By-law #144-2007, Council intends to approve the following at its August 10, 2009 Meeting:

- *Amend the contract under By-Law #88-2008 for Marine Water Main Replacement.*

B. DECLARATION OF PECUNIARY INTEREST

1) On Today's Agenda

2) From a Meeting at which a Member was not in Attendance

There were none declared.

C. MOTION - CONFIRMATION OF MINUTES

Moved by R. McMillan, Seconded by C. Van Walleghem & Carried:-

THAT the Minutes from the last regular meeting held July 6, 2009 be confirmed as written and filed.

D. REPORTS

**1. School Crossing Guard Tender: 2009-2010 & 2010-2011
School Years**

RECOMMENDATION

THAT the only tender to provide School Crossing Guard Service for the 2009 – 2010 school year and the 2010 – 2011 school year, including tax, be received:

Alpine Janitorial Kenora Inc.	
2009 - 2010	\$50,929.20
2010 - 2011	\$52,113.60; and further

THAT the tender received from Alpine Janitorial Kenora Inc., in the amount of \$103,042.80, including tax, be hereby accepted.

Recommendation approved.

HKasprick

**2. Marine Water Main Replacement – Amend Contract
RECOMMENDATION**

THAT Council approve the additional cost in the amount of \$76,500.00 to accommodate the request by AECOM, formerly UMA, to increase the Marine Water Main Replacement Project to a seven (7) day operation, which includes additional inspection and commissioning with funding to be covered under the approved 2009 Capital allocation for the project; and further,

THAT Section 1.23.1 Preparation of Estimate of Fees, Schedule etc. in the contract, forming part of By-Law #88-2008, be amended to reflect these changes.

AMENDED RECOMMENDATION

THAT Council approve the additional cost in the amount of \$76,500.00 to accommodate the request by AECOM, formerly UMA, to increase the Marine Water Main Replacement Project to a seven (7) day operation, which includes additional inspection and commissioning with funding to be covered under the approved 2009 Capital allocation for the project; and further,

THAT Section 1.23.1 Preparation of Estimate of Fees, Schedule etc. in the contract, forming part of By-Law #88-2008, be amended to reflect these changes; and further

THAT in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2009 Municipal Five Year Capital Plan at its August 10th meeting.

Recommendation approved as amended (resolution and by-law).

HKasprick

3. By-Laws under By-Law Enforcement Officers

RECOMMENDATION

THAT "By-Law Enforcement Officer" short form wording be added to By-Laws #181-2008 - Solid Waste and Recycle Material Management System; By-Law #50-2004 - Regulate Signs and other Advertising Devices and By-Law #160-2004 - Regulate the Use of Lands and the Character, Location and Use of Buildings or Structures in the City of Kenora, as amended, in order to identify responsibility for enforcement; and further

THAT "By-Law Enforcement Officer" replace the short form wording "Peace Officer" in By-Law #94-2006 - Regulation, Erection and Maintenance of Fence in order to reassign responsibility for enforcement; and further

THAT "By-Law Enforcement Officer" replace "Chief Building Official" in By-Law #76-2005 - Respecting Litter, Yard Waste and Property Maintenance in order to reassign responsibility for enforcement; and further

THAT that the Operations Department proceed with the development of Short Form Wording for a Set Fine Schedule for By-Law #76-2005 and brought forward to Committee for review.

Recommendation approved (resolution and by-law).

HKasprick

4. Marine Water Line Replacement

RECOMMENDATION

THAT Council authorizes the City of Kenora to enter into a contract with Galcon Marine Ltd. to perform works associated with the Replacement of

the Marine Water Line; and further

THAT Council hereby gives three readings to a by-law for this purpose.

Recommendation approved (resolution and by-law).

HKasprick

OTHER BUSINESS

NEXT MEETING

- **Monday, September 14, 2009**

Adjournment of Meeting:

Moved by R. McMillan, Seconded by C. Drinkwalter & Carried:-

THAT this meeting be now declared closed at 4:41 p.m.;

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